



Heritage High School ELAC meeting

January 5, 2016

MINUTES

Introductions were made (*Ignacia, counselor; Esmeralda, parent liaison; Delia, translator*)

1. Heritage High School Single Plan for Student Achievement

- Ms. MacKinnon discussed what is a School Site Single Plan, the three goals for HHS SPSA, and how it parallels the District's Goals, LCAP and HHS WASC Action Plan
- January 12th's DELAC meeting was mentioned and that it is a special meeting for our EL parents to learn about the District's LCAP. Parents were encouraged to attend.

2. Parent Portal letter (*handout copy of letter*)

- Parents were given a copy of the Parent Portal Letter that went out to ALL HHS parents before Winter Break. There was a copy in English and Spanish.
- Ms. MacKinnon stated that parents need to log-in to their Parent Portal accounts between January 10th-24th to update any contact information, except for their address.
- Parents were also told that they can use the library during the school day to do this on a school computer if they do not have access to a computer at home.
- Some parents needed their verification code to get into Parent Portal or help setting up their account. Those parents were told to stay after the meeting and they would be helped.

3. 2nd semester has begun!

- Ms. Preciado handed out the Counselor's Winter Letter that was e-mailed to HHS parents as students left for Winter Break. A copy of this letter was given to tonight's parents in both English and Spanish.
- Ms. Preciado reviewed the resources available at HHS to help all students succeed.
- Ms. MacKinnon talked about how 2nd semester has now begun and the importance of students seeking help from their teachers and parents contacting the teachers at home. We let them know that they can reach out to us to help make that contact with their child's teachers if necessary.

4. College and Career Center

- Ms. Preciado talked about the purpose for the College and Career Center and how students and parents can access it.
- Parents were encouraged to attend HHS Financial Aid night on January 13th.

❖ After the meeting, Esmeralda, Ms. Preciado and Ms. MacKinnon stayed to talk with parents and help them with parent portal.